

HLC Criterion 2 Committee
March 12, 2012
BA524
Minutes
Approved March 26, 2012

Present: Kathleen Ashe, Lori Baker, Deb Carrow

Absent: Diana Holmes, David Paulson, Jacob Tews

Minutes of the February 27th meeting were approved as distributed

Lori noted that the final version of the criteria for accreditation is not yet available although the version was to have been approved at the February meeting. She will continue to check the HLC website. If the criteria are posted before the HLC conference which will be held the last weekend in March, Lori will send out the document with any significant changes highlighted.

Last week's break caused some delays. Deb will look at the Senior Survey questions and the NSSE questions which Alan Matzner distributed. She will evaluate them and present at our next meeting suggestions on what still needs to be asked, if new questions need to be added to the Senior Survey or if questions on the survey should be changed to capture the information needed for component 2b.

Lori shared an email from Alan informing us that questions on the Senior Survey cannot be changed this year but he will accept new or edited questions for next year's survey. These should be submitted to him by the end of July. He plans to have the new Senior Survey ready by October 2012.

Noting that the 2 surveys being discussed are for students we may suggest that the Steering Committee support contracting with SMSU's Marketing Advisory Center to help us report on the public part of 2b., whether "*The institution presents itself clearly and completely to its students and to the **public** with regard to its programs, requirements, costs to students, faculty and staff, control, and accreditation relationships.* The Center could run community focus group(s) after consulting with the committee on the information needed and create a report for the committee and HLC.

Our next meeting is scheduled for Monday, March 26th, at 2:00 p.m. in BA524.